



Student Assessment Sub-Committee Minutes

Wednesday, May 25, 2022, 4:00 pm
via WebEx

Attendees: V. Curran, S. Drodge, T. Hearn, , M. Najafizada, S. Pennell, R. Perrier, C. Pye, M. Wahl, K. Zipperlen

Guests: Nic Fairbridge, Steve Shorlin

Regrets (in alphabetical order): H. Coombs, N. Duggan, C. Langmead E. Maxwell, P. Pike, S. Reid, T. Snelgrove, E. Winter

| Topic | Details | Action items and person responsible |
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| Introduction and Welcome | V. Curran welcomed the group. | Call to order at 4:08 pm |
| Agenda review -Review for COI -Confirmation of Agenda | No COI declared. Agenda was approved | |
| Review and approval of April 27, 2022 minutes. | <i>Based on voting members present, unable to approve minutes from April meeting.</i> | ACTION: K. Zipperlen will seek approval of 27 April meeting minutes via e-vote. |
| 1. Business arising | | |
| 1.1 Review of action items | | |
| Action Items from April 27, 2022 | | |
| New standard setting and scaled scores proposal Presentation by K. Zipperlen and N. Fairbridge regarding proposal to move to standard setting using Burr approach and scaled scores. After discussion, it was decided to revisit this next meeting and have N. Fairbridge come back to answer any questions. V. Curran asked C. Langmead and E. Maxwell to study and consult with learners. K. Zipperlen to add this item to next meeting's agenda. | | Action: Complete; however, there has been no feedback received from learners. |
| ACTION: K. Zipperlen to have HSIMS create link of presentation to send to members absent today. C. Langmead and E. Maxwell to review the proposal and discuss with learners. | | |
| S. Drodge updated on concerns about faculty sharing questions in lectures, and 2 questions were shared over email accidentally and have now been removed. K. Zipperlen suggested sending a reminder email to faculty. | | ACTION: K. Zipperlen will follow up with T. Hearn. |
| ACTION: V. Curran to bring approved Phase 4 assessment plans to UGMS for their approval. | | ACTION: Complete. Plans approved. |
| 1.2 Implementation of EPA recommendations: update on faculty development | | |
| S. Shorlin shared an update on the EPA recommendation of further faculty development for faculty instructors giving effective feedback to clinical learners. S. Shorlin is already providing mandatory training to residents and has done workshops with disciplines. In addition, there are online resources available. After discussion, S. Shorlin was asked to draft a one-page document listing the available faculty development resources. He said they were internally reorganizing their online resources to make it more intuitive. His team is also planning to do a similar faculty development approach to EPA 14 using a recording now and a live webinar later. V. Curran thanked S. Shorlin for his presentation. | | ACTION: S. Shorlin to prepare a one-page flyer of resources on clinic cards and feedback to be shared with SAS. |



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| <p>V. Curran asked for an update on the action plan for the EPAs, and K. Zipperlen said she has started to look at some of the forms and workflows. She has met with S. Reid and will meet with N. Duggan re approaching the recommendations. More information to come.</p> | |
| <p>1.3 Review of Burr method and scaled scores This was presented and discussed during the 27 April 2022 meeting. No further feedback provided at present.</p> <p><i>It was MOVED by M. Najafizada and SECONDED by M. Wahl to adopt the Burr method and scaled scores as presented. MOTION CARRIED.</i></p> <p>This information will go to UGMS, and N. Fairbridge and K. Zipperlen will attend to present/answer questions. K. Zipperlen to reach out to Michelle Simms (UGMS) to provide the link and power point presentation to be distributed prior to the next UGMS meeting.</p> | <p>ACTION: K. Zipperlen to reach out to Michelle Simms (UGMS) and share link and power point presentation prior to the next UGMS meeting.</p> |
| <p>2. Standing Items</p> | |
| <p><u>2.1 PHASE 1-4 ASSESSMENT UPDATES</u> <u>Phase 1:</u> P. Pike was not present to report. Nothing to report.</p> <p><u>Phase 2:</u> T. Snelgrove was not present to report. Nothing to report.</p> <p><u>Phase 3:</u> S. Drodge updated they just finished last exam and the group is on break. Nothing new to report.</p> <p><u>Phase 4:</u> S. Reid was not present to update.</p> <p><u>2.2 STUDENT MATTERS</u> <u>Phases 1-3:</u> C. Langmead was not present to report.</p> <p><u>Post Grad:</u> R. Perrier had nothing to report.</p> <p><u>2.3 ASSESSMENT MONITORING AND EVALUATION</u> 2.3.1 Phase 1 assessment plans Class of 2026 K. Zipperlen presented draft document containing updated Phase 1 assessment plans. New language regarding standard setting and scaled scores included. New assessment method for Biostats content.</p> <p>2.3.2 Phase 3 assessment plans Class of 2025 K. Zipperlen presented draft Phase 3 assessment plans and explained proposed changes. New language regarding standard setting and scaled scores included.</p> <p><i>It was MOVED by M. Najafizada and SECONDED by R. Perrier to approve the Phase 1 and Phase 3 assessment plans as presented. MOTION CARRIED.</i></p> | |



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| <p>The approved assessment plans will now go to UGMS for final approval.</p> <p>2.3.3 Exam blueprints Phases 3 K. Zipperlen presented and reviewed exam blueprint for Phase 3 (Class of 2024) Theme 9 Exam Trauma and Emergencies.</p> | |
| 3. New Business | |
| <p>T. Hearn was asked for accreditation feedback re assessment. She said the timing of ITARS and assessment were highlighted. She will bring back feedback once findings are shared after CACMS meeting in late September.</p> | |
| <p>Next Meeting: Next scheduled meeting is June 22, 2022.</p> | <p>Adjourned at 5:03 pm.</p> |